FREE SELF-SCAN · 10 MINUTES

How well is the human oversight of your AI organised?

Thirteen questions about the people who oversee your AI systems and AI agents. You get a score per area and a concrete tip for each gap: how to fix it yourself, and how Humager can help.

- Answer for all your AI systems together. If one system lacks it, answer "Partly".
- "Yes" only counts if you can show the record within a minute. An auditor asks for the record, not for your word.
- Tick one box per question.

Faster online, with your result straight away: humager.com/scan

1 Does each AI system have one named person who is accountable for overseeing it?

Accountability · Yes means: a list of your AI systems with one person's name next to each. A team or a department does not count.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

2 Is there a named backup for each of those people, and is a hand-over recorded when someone leaves?

Accountability · Yes means: the backup's name, and the record of the last hand-over.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

3 Do you know how many hours a week each person has for oversight, set against the systems they oversee?

Time and knowledge · Yes means: hours per person next to the systems they oversee.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

4 Is there a dated training record for each overseer, on AI in general and on the system they oversee?

Time and knowledge · Yes means: training records per person, with dates.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

5 Can each overseer explain what their system is meant for and where its limits are?

Time and knowledge · Yes means: a written intended purpose and limits per system. Then ask the person, not the document.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

6 **Is it agreed who may pause or stop each system, and is every pause recorded?**

Stepping in · Yes means: who may pause, and the record of the last pause: who, when, why, and when it resumed.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

7 **When someone overrules an output of a system, is that recorded with a reason?**

Stepping in · Yes means: the last override, with the reason the person gave.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

8 **Can an overseer raise a concern, and can you show what happened to the last one?**

Stepping in · Yes means: the last concern, who picked it up and how it was closed.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

9 **Does someone confirm, on a fixed schedule, that oversight of each system still works?**

Proof · Yes means: the last sign-off, with a date and a name.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

10 **For the last incident with an AI system, can you show who was told and how fast?**

Stepping in · Yes means: the incident timeline: detected, reported, provider informed, closed.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

11 **Is the risk class of each system decided by a named person, with a reason?**

Accountability · Yes means: the decision, the reason, the person and the date.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

12 **Can you prove that nobody edited or backdated these records afterwards?**

Proof · Yes means: proof that old entries cannot be changed, in a form someone outside can check.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

13 **Can an overseer say no without it counting against them? Is nobody who oversees an agent judged on that agent's speed or volume?**

Stepping in · Yes means: the targets or job goals of each overseer, with no speed or volume goal for the agents they check.

☐ Yes, I can show it ☐ Partly ☐ No or not sure

Your score

Count 2 points for each "Yes", 1 for "Partly" and 0 for "No or not sure".

Area	Questions	Your points	Max
Accountability	1, 2, 11		6
Time and knowledge	3, 4, 5		6
Stepping in	6, 7, 8, 10, 13		10
Proof	9, 12		4
Total	1–13		26

Green: every question in the area is a yes. Red: less than 40% of the area's points. Amber: in between.

How to fix each gap

For every question you did not answer "Yes": how to fix it yourself, and how Humager helps.

1. Does each AI system have one named person who is accountable for overseeing it?

Fix it yourself: Make a list of every AI system and agent in use, and write one person's name next to each. Have each person confirm it, and put the list where people can find it.

> **In Humager:** an Owner per agent; a live agent without one shows up as a critical finding with an action to fix it.

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2. Is there a named backup for each of those people, and is a hand-over recorded when someone leaves?

Fix it yourself: Name a backup next to each owner. When an owner leaves or changes job, write down who handed over what to whom, and on which date.

> **In Humager:** a Backup role per agent, and a hand-over that records who took over which agent and when.

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3. Do you know how many hours a week each person has for oversight, set against the systems they oversee?

Fix it yourself: Agree hours per week per person per system with their manager. Anyone with many systems and few hours is a risk: move a system or add hours.

> **In Humager:** hours per week on every assignment, and a capacity view that shows who is over their limit.

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4. Is there a dated training record for each overseer, on AI in general and on the system they oversee?

Fix it yourself: Keep one sheet per person: which training, on what, and when. Include general AI literacy and training on the system itself, and plan a refresh.

> **In Humager:** training records per person, with dates, and a gap shown when a role's training is missing.

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5. Can each overseer explain what their system is meant for and where its limits are?

Fix it yourself: Write for each system in a few lines what it is for, what it must not be used for, and its known limits. Go through it with the overseer.

> **In Humager:** an intended purpose and its limits on each agent, with who wrote it and when. The conversation with the overseer stays yours.

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6. Is it agreed who may pause or stop each system, and is every pause recorded?

Fix it yourself: Write down per system who may pause it and how, technically. Record every pause with time and reason, and check once that the pause really works.

> **In Humager:** who may pause per role, and a record of each pause and resume with the reason. It does not stop the system at the provider; that stays a step in your own tools.

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7. When someone overrules an output of a system, is that recorded with a reason?

Fix it yourself: Agree who may overrule outputs, and keep a simple log: date, system, what was overruled, and why.

> **In Humager:** an override note on the agent with the reason, in its evidence timeline.

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8. Can an overseer raise a concern, and can you show what happened to the last one?

Fix it yourself: Pick one place to raise concerns about an AI system, name who picks them up, and set a response time.

> **In Humager:** a concern goes to the agent's Owner as an action with a deadline, and is escalated when it goes overdue.

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9. Does someone confirm, on a fixed schedule, that oversight of each system still works?

Fix it yourself: Put a quarterly check in the owner's calendar: are the people, hours and records still right? Record the outcome with date and name.

> **In Humager:** a sign-off every 90 days (you choose the interval) that lands as an action for the Owner and Reviewer, with date, name and outcome.

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10. For the last incident with an AI system, can you show who was told and how fast?

Fix it yourself: Keep an incident log per system with times. Write down beforehand who must be told, and the deadlines for serious incidents.

> **In Humager:** an incident log per agent with reporting deadlines for serious incidents, and an e-mail alert for urgent ones.

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11. Is the risk class of each system decided by a named person, with a reason?

Fix it yourself: Classify each system (prohibited, high, limited, minimal risk) and write down who decided, on what grounds, and when. Redo it when the use changes.

> **In Humager:** risk questions per agent that suggest a class; a person decides and always gives a reason.

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12. Can you prove that nobody edited or backdated these records afterwards?

Fix it yourself: Keep records where old entries cannot be changed, or archive dated exports with a fixed copy outside the team that keeps them.

> **In Humager:** an append-only log with fingerprints, and an export an auditor can check without access to Humager.

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13. Can an overseer say no without it counting against them? Is nobody who oversees an agent judged on that agent's speed or volume?

Fix it yourself: Look at the targets and bonus goals of everyone with an oversight role. Where someone is judged on the speed or volume of an agent they check, move that goal to someone else or add a goal on the quality of their checks. Say plainly that a justified no is part of the job.

> **In Humager:** overrides and concerns are recorded as oversight work, with the reason, so a no shows up as work done. Targets and bonuses stay in your own HR system.

This scan shows how your oversight is organised. It does not tell you whether you comply with the EU AI Act, ISO/IEC 42001 or the NIST AI RMF, and it is not legal advice.

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